

YORK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
MEETING MINUTES
December 4, 2018

The regular monthly meeting of the York County Industrial Development Authority (YCIDA) was held on Tuesday, December 4, 2018 scheduled for 8:15 a.m., at the York College Center for Community Engagement, 53 E. Market St., York, PA, pursuant to notice.

The following board members were in attendance, representing a quorum:

Jack Kay	Al Hayes	Oliver Hoar	Doug Becker
Dr. Pamela Gunter-Smith	Kerryn Fulton	Chuck Noll	David Brinton
Michael Newsome	Eugene Draganosky	Coni Wolf	David Brinton

Ron Hershner, Esq., Solicitor; and the following members of the York County Economic Alliance staff were also in attendance: Kevin Schreiber, President & CEO; Silas Chamberlin, Vice President, Economic and Community Development; Katie Mahoney, Vice President, Marketing & Communications; Nancy Barry, Vice President, Operations & CFO; Kenetha Hansen, Director, Economic Development & Financing; Kim Hogeman, Manager, Strategic Development; and Lauren Gross, Manager, Administration.

The following York College faculty and students were also in attendance: Dominic DelliCarpini, John Hughes, Jacklyn Motter, Vivian Ferris, Nick Vandemark, Vicky Cox, Julia Pondolfino, Abby Crawford, Gillian Caplan, Hayley Althoff, Jasmine Martin, Gavin Pascavage, Megan Sparks, and Andrew Fare.

Also present were Mark Rooney, Project Administrator for Downtown Inc.; and Jeff Vermeulen and Claire Forbush (part).

CALL TO ORDER

Jack Kay welcomed the Authority members and called the meeting to order at 8:14 a.m.

COMMENTS AND/OR QUESTIONS FROM THE PUBLIC

There were no comments or questions from the public.

CONSENT AGENDA ITEMS

MINUTES & FINANCIAL STATEMENTS

Mr. Kay asked if there were any comments or questions on the November 6, 2018 minutes and the October 2018 financial statements, all circulated prior to the meeting. On a motion by Mr. Hayes, properly seconded by Mr. Becker, the meeting minutes and financial statements were approved as submitted.

DEVELOPMENT COMMITTEE

Mr. Kay reported on updates with the Yorktowne Hotel Project. The cemetery reinterment ceremony was held Nov. 30 and was well-received.

The purpose of the York County Industrial Development Authority (YCIDA) is to be a facilitator of community economic development in support of building a stronger York County.

MARKETING COMMITTEE

Ms. Mahoney reviewed the marketing committee's report on media coverage for the Yorktowne Hotel project. She also reviewed the proposed 2019 marketing plan.

2019 BUDGET

Ms. Barry presented the 2019 draft budget for review.

EXECUTIVE SESSION

The Board adjourned to an executive session at 8:29 a.m. The Board adjourned from executive session at 8:49 a.m.

2019 FEE SCHEDULE

Ms. Hansen presented the proposed 2019 fee schedule. On a motion by Mr. Noll, properly seconded by Ms. Wolf, the fee schedule was adopted as presented.

BOARD NOMINATION

On a motion by Ms. Stirk, properly seconded by Mr. Newsome, the Board approved Mr. Kay's recommended Board member and authorized him to submit her name to the York County Commissioners for approval.

LINE OF CREDIT

On a motion by Mr. Hayes, properly seconded by Ms. Fulton, the Board accepted Members 1st Federal Credit Union's proposal for a line of credit for the Yorktowne Hotel Project; authorized Ms. Barry to open the necessary savings and checking accounts with the credit union to so; and authorized Mr. Hershner and Mr. Kay to prepare and sign the necessary documentation.

YCEA UPDATE

Mr. Schreiber provided an update on the YCEA.

YORK COLLEGE STUDENTS PRESENTATION

Students in York College's experiential learning program provided a review of their semester's work.

GOOD OF THE ORDER

Mr. Kay noted that December represented Ms. Arnold's final month as a member of the YCIDA Board and he thanked her for her service.

ADJOURNMENT

There being no further business to be brought before the Authority, Mr. Kay adjourned the meeting at 9:44 a.m.

Respectfully Submitted,

Patti Stirk
Secretary

Prepared by:
Lauren Gross
Manager, Administration