

**York County Industrial Development Authority
Annual Meeting Minutes
January 8, 2019**

The annual meeting of the York County Industrial Development Authority was held on Tuesday, January 8, 2019 at 8:00 a.m., at 144 Roosevelt Ave., York, Pennsylvania, pursuant to notice.

The following board members were in attendance:

Jack Kay	Al Hayes	Doug Becker	Coni Wolf
Cindy Paige	Chuck Noll	Gene Draganosky	Patti Stirk
Doug Brinton			

A quorum was represented.

Ron Hershner, Solicitor; and the following members of the York County Economic Alliance staff were also in attendance: Kevin Schreiber, President & CEO; Nancy Barry, Vice President, Operations; Kenetha Hansen, Director, Economic Development & Financing; Katie Mahoney, Vice President, Marketing & Communication; Kim Hogeman, Manager, Strategic Development; Blanda Nace, Director, Strategic Development.; and Lauren Gross, Manager, Administration.

Also in attendance: Lindsey O’Laughlin

CALL TO ORDER

Mr. Kay called the meeting to order at 8:01 A.M.

GOOD OF THE ORDER

Mr. Kay welcomed the Authority’s newest member, Cynthia Page, to the meeting and asked for introductions.

MINUTES

Mr. Kay requested a motion to approve the minutes from the January 2, 2018 YCIDA Annual Meeting as submitted. On a motion by Ms. Wolf, properly seconded by Mr. Noll, the minutes were approved as submitted.

ELECTION OF OFFICERS

Mr. Kay, on behalf of the Nominating Committee, presented the slate of officers for the year 2019. On a motion by Mr. Hayes, properly seconded by Ms. Stirk, the nominations were closed and the slate of officers for 2019 was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

DESIGNATION OF LEGAL COUNSEL

Mr. Kay, on behalf of the Nominating Committee, presented a resolution recommending that Stock and Leader, with Ronald Hershner as solicitor, be approved as legal counsel for the year 2019. On a motion by Ms. Stirk, properly seconded by Mr. Noll, the 2019 legal counsel was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

DESIGNATION OF AUDITING SERVICES

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that Rager, Lehman, and Houck with Wanda Lynn as CPA representative be approved as the 2019 auditing service. On a motion by Mr. Hayes, properly seconded by Mr. Brinton, the

York County Industrial Development Authority Annual Meeting Minutes
Page 2 of 3

auditing service for 2019 was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

DESIGNATION OF SERVICES

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that Glatfelter Insurance be approved as the 2019 insurance broker of record. On a motion by Mr. Noll, which was properly seconded by Ms. Wolf, the insurance broker for 2019 was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that PNC Institutional Investments be approved as the 2019 portfolio advisor. On a motion by Mr. Brinton, properly seconded by Mr. Draganosky, the institutional investments service for 2019 was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that Citizens Bank as the 2019 official depository. On a motion by Mr. Brinton, properly seconded by Ms. Wolf, the depository for 2019 was unanimously approved. The resolution is attached hereto and by reference made a part hereof.

REPORT OF 2018 YCIDA ACTIVITY

Ms. Hansen provided the members of the Authority with an overview as to the Authority's projects and financing activity for the year 2018, noting that a complete report will be provided in the Annual Report.

YCIDA STAFF AGREEMENT

Referring to the York County Economic Alliance staff services contract as distributed, Mr. Kay reviewed the staff services contract for members of the Authority. On a motion by Mr. Hayes, properly seconded by Ms. Stirk, the staff agreement was unanimously approved with two amendments. The document is attached hereto and by reference made a part hereof.

2019 YCIDA BUDGET

Referring to the handout as distributed, Ms. Barry and Mr. Hayes stated that no additional changes have been made. The budget was reviewed by the Finance Committee and shared and approved at the December Authority meeting. Mr. Kay requested a motion to approve the 2019 YCIDA budget. On a motion by Mr. Hayes, properly seconded by Mr. Becker, the 2019 budget was unanimously approved. The document is attached hereto and by reference made a part hereof.

YORKTOWNE LLC

Mr. Hershner gave an overview of the organizational structure of the Yorktowne LLC, and stated that annually a resolution will need to be approved ratifying the activity of the LLC. The document was prepared by Mr. Hershner and distributed to the Authority. Mr. Kay requested a motion to approve the resolution. On a motion by Ms. Wolf, properly seconded by Mr. Draganosky, the resolution was unanimously approved. The document is attached hereto and by reference made a part hereof.

ADJOURNMENT

There being no further business to be brought before the Authority, Mr. Kay adjourned the meeting at 8:24 a.m.

***York County Industrial Development Authority Annual Meeting Minutes
Page 3 of 3***

Respectfully submitted,

Patti Stirk
Secretary

Prepared by:
Lauren Gross
Manager, Administration