**YORK COUNTY LAND BANK AUTHORITY**

**MEETING MINUTES**

**May 21, 2020**

A meeting of the York County Land Bank Authority (“YCLBA”) was held on Thursday, May 21, 2020, commencing at 3:30 p.m. The meeting was conducted remotely on Zoom and access for the public to hear the meeting was also available by telephone. Notice of the Zoom link and telephone number were provided to the public in advance by notice required by law.

The following Authority members were in attendance:

Mike Black

Philip Briddell

Frank Countess

Tom Englerth

Felicia Dell

Heidi Hormel

Tim Staub

Also, in attendance: Sarah Doyle, Legal Counsel; and the following members of the York County Economic Alliance staff were also in attendance: Kim Hogeman, Director of Strategic Development and Beth Wolfe, Executive Assistant.

Public present were: Jonathan Bowser with IDP Partners.

**COMMENTS FROM THE PUBLIC**  
Members of the public were invited to submit comments in advance and were offered opportunity to comment at this time. There were no comments from the public.

**CALL TO ORDER**

Chairman Tom Englerth called the meeting to order at 3:30 p.m., verified each Board member could hear and be heard by all others and noted that a quorum was present.

**CHAIR COMMENTS**

Chair Englerth welcomed Mr. Jonathan Bowser.

**MINUTES**

Chair Englerth asked if there were any questions or comments on the minutes of the March 2020 meeting, which were circulated prior to the meeting. On a motion by Mr. Tim Staub, properly seconded by Mr. Philip Briddell, a vote was conducted by roll call, the Board approved the minutes as presented.

**FINANCIAL STATEMENTS**

Mr. Briddell reported on the financials. Chair Englerth asked if there were any questions or comments regarding the March 2020 financial statements, which were circulated prior to the meeting. On a motion by Ms. Heidi Hormel, properly seconded by Mr. Tim Staub, a vote was conducted by roll call, the Board approved the financial statements as presented.

**PROJECT DISCUSSION**  
Ms. Kim Hogeman provided a presentation on current and potential projects and outlined the information known on each one.

* 229 Carlisle Street, Hanover – Staff is working with the Borough on their demolition agreement. Upon receiving a dollar amount, it will be presented to the Board for approval.
* 254-256 Queen Street – Waiting on the City RDA staff to publicly bid the demo work.
* 282 Cottage Hill – List of outstanding questions has been answered by the City RDA staff. Waiting for City RDA staff to publicly bid the demo work.
* 34 Frederick Street, Hanover – Chair Englerth requested a motion to approve negotiating a demolition reimbursement agreement up to $112,500. Mr. Briddell made a motion to approve, properly seconded by Ms. Felicia Dell. Prior to a roll call vote, the motion was amended to approve negotiating a demolition reimbursement agreement not to exceed $112,500 or 50%, whichever is less. Mr. Briddell made a motion to approve, properly seconded by Mr. Mike Black, a vote was conducted by roll call, the Board approved the motion.
* Habitat – currently re-staffing. Although construction is allowed, they cannot have large gatherings of volunteers which continues to cause a delay.
* Logos Academy – experiencing delays.
* York College of Pennsylvania – Knowledge Park – Demolition to begin in the near future at which time a press release will go out.
* 74 W Main, Windsor Borough – This is the property that was purchased at the 2019 County Judicial Sale at the request of the Borough. Borough Council has been working for the last year to determine the best rehabilitation path and was hopeful for a partnership with Habitat for Humanity. Habitat is unable to work along with the Borough at this time. It is being considered to put up for sale to be redeveloped privately.
* Judicial Sale – would normally occur in June is going to be pushed back to possibly July. Kim will keep the Board up-to-date.

**GOOD OF THE ORDER**

Nothing noted.

**ADJOURNMENT**

There being no further business to be brought before the Authority the meeting adjourned at 4:15 p.m.