

**YORK COUNTY LAND BANK AUTHORITY  
MEETING MINUTES  
Nov. 21, 2019**

The regular meeting for the York County Land Bank Authority was held Thursday, Nov. 21, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

|               |              |            |              |
|---------------|--------------|------------|--------------|
| Tom Englerth  | Heidi Hormel | Mike Black | Felicia Dell |
| Phil Briddell |              |            |              |

Also present were: Ronald Hershner, Esq., Legal Counsel; Kim Hogeman, Director, Strategic Development; Lauren Gross, Manager, Administration; and Nick Pullo, Project Manager.

Public present were: Joy Flinchbaugh, Felton Borough; and Dr. Jennifer Pomeroy, Zach Claghorn, David Ponta, and Trent Golden, York College.

**CALL TO ORDER**

Mr. Englerth called the meeting to order at 3:34 p.m., noting a quorum was present.

**COMMENTS FROM THE PUBLIC**

There were no questions or comments from the public.

**YORK COLLEGE PROJECT-BASED LEARNING**

Dr. Pomeroy and her students presented the findings of their project-based learning project from this semester.

**MINUTES**

Mr. Englerth asked if there were any questions or comments on the minutes of the Oct. 17, 2019 meeting, which were circulated prior to the meeting. On a motion by Ms. Hormel, properly seconded by Ms. Dell, the October 2019 meeting minutes were approved as submitted.

**FINANCIAL STATEMENTS**

Mr. Englerth asked if there were any questions or comments regarding the financial statements, which were circulated prior to the meeting. The Board discussed the on-going allocation of funds to different buckets for short-, medium-, and long-term projects. On a motion by Ms. Hormel, properly seconded by Ms. Dell, the financial statements were approved as presented.

**CURRENT PROJECT DISCUSSION**

Ms. Hogeman and Ms. Flinchbaugh reviewed the demolition project in Felton Borough.

**PENDING PROJECT DISCUSSION**

Ms. Hogeman provided an update on possible projects in Hanover Borough and Windsor Borough. Hanover Borough has hired a new manager who starts soon, at which point the project will likely begin to move forward. Windsor Borough is in discussion with potential partners to determine the final use for the property.

Prepared by:  
Lauren Gross,  
Manager, Administration

**POTENTIAL PROJECT DISCUSSION**

Mr. Pullo reviewed potential projects. He presented to the Board properties at 450-454 Wallace Street, York City, which are three connected rowhomes. The City RDA owns two of the properties, but the third is still owner-occupied. The City RDA is working with the owner on possible relocation. Demolishing the two properties that the City RDA owns will render the remaining property structurally unsound and it will need to be shored up if the owner is unwilling to be relocated. On a motion by Mr. Briddell, properly seconded by Mr. Black, the Board voted to accept the properties into the program for evaluation.

Mr. Pullo next reviewed a property at 254 S. Queen St. which has been deemed to be structurally unsound and in need of demolition. On a motion by Mr. Black, properly seconded by Ms. Dell, the Board voted to accept the property into the program for evaluation.

Ms. Hogeman advised the Board she is waiting for paperwork from Habitat for Humanity for reimbursement of the demolition expenses for the property on Chestnut Street.

**ADJOURNMENT**

There being no further business to be brought before the Authority the meeting adjourned at 4:41 p.m.

Respectfully submitted,

Frank Countess  
Secretary, YCLBA