

**YORK COUNTY LAND BANK AUTHORITY  
MEETING MINUTES  
May 16, 2019**

The regular meeting for the York County Land Bank Authority was held Thursday, May 16, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

Tom Englerth	Heidi Hormel	Felicia Dell	Phil Briddell
Frank Countess			

Also present were: Sarah Doyle, Esq., Legal Counsel; Mark Rooney, Project Manager for the York County Economic Alliance; Kim Hogeman, Director, Strategic Development; and Lauren Gross, Manager, Administration.

Members of the public present included: Blanda Nace, Chief Opportunity Development Officer for the City of York.

**CALL TO ORDER**

Mr. Englerth called the meeting to order at 3:30 p.m., noting a quorum was present.

**COMMENTS FROM THE PUBLIC**

There were no questions or comments from the public.

**MINUTES**

Mr. Englerth asked if there were any questions or comments on the minutes of the April 18, 2019 meeting, which were circulated prior to the meeting. On a motion by Ms. Hormel, properly seconded by Mr. Briddell, the April 2019 meeting minutes were approved as submitted.

**OPERATIONAL DOCUMENTS**

Ms. Hogeman provided an update on the operational documents, which have had no additional changes, but which need to be approved by the County Commissioners. She also reported that the annual report to the Department of Community and Economic Development, as required by law, is on hold pending the results of the audit.

**PROJECT DISCUSSION**

Ms. Hogeman reviewed two proposed Authority projects: Carlisle Street, Hanover Borough (demolition) and Roosevelt Avenue, York City (demolition.)

Ms. Hogeman reported that the project in Hanover Borough is proceeding. The borough is waiting on bids for demolition before coming back to the Landbank Authority to sign a demolition agreement.

Mr. Nace gave a presentation to the Authority on three adjacent properties on Roosevelt Avenue in York City. The City has \$45,000 remaining in Community Development Block Grants (CBDG) money, which it is prepared to use for demolition of the properties, but the lowest bid for demolition of all three came in at \$73,00. Currently, the City Redevelopment Authority (RDA) owns one of the three parcels but the other two remain privately held. Mr. Nace answered questions from the Board about the project. The Board told Mr. Nace to begin the proper process of assessment and intake with YCEA staff, but the Board would prefer to wait until the City owns all three parcels before committing to funding demolition.

**PROJECT DISCUSSION**

Ms. Hogeman asked for a motion to approve the Felton Borough demolition agreement as presented. On a motion by Mr. Briddell, properly seconded by Ms. Hormel, the Board approved the agreement as presented.

Ms. Hogeman asked for a motion to approve the Windsor Borough demolition agreement as presented. On a motion by Ms. Hormel, properly seconded by Mr. Briddell, the Board approved the agreement as presented.

**GOOD OF THE ORDER**

Ms. Hogeman reviewed potential pipeline projects.

**ADJOURNMENT**

There being no further business to be brought before the Authority the meeting adjourned at 4:28 p.m.

Respectfully submitted,

Frank Countess  
Secretary, YCLBA

**The next meeting of the York County Land Bank Authority will be held on  
June 13, 2019 at the YCEA Office, 144 Roosevelt Ave. York, PA 17401**