

**YORK COUNTY LAND BANK AUTHORITY
MEETING MINUTES
June 20, 2019**

The regular meeting for the York County Land Bank Authority was held Thursday, June 20, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

Tom Englerth	Heidi Hormel	Frank Countess	Shanna Terroso
Phil Briddell			

Also present were: Sarah Doyle, Esq., Legal Counsel; Kim Hogeman, Director, Strategic Development; Lauren Gross, Manager, Administration; and Dustin Bishop, YCEA Summer Intern;

Members of the public present included: Don Martin, Fairview Township.

CALL TO ORDER

Mr. Englerth called the meeting to order at 3:30 p.m., noting a quorum was present.

COMMENTS FROM THE PUBLIC

There were no questions or comments from the public.

MINUTES

Mr. Englerth asked if there were any questions or comments on the minutes of the May 16, 2019 meeting, which were circulated prior to the meeting. On a motion by Mr. Briddell, properly seconded by Mr. Countess, the May 2019 meeting minutes were approved as submitted.

FINANCIALS

Mr. Englerth reviewed the financial statements January 2019-April 2019 provided by Ms. Barry. The Board discussed the financial statements. On a motion by Ms. Hormel, properly seconded by Ms. Terroso, the financial statements were approved as presented.

OPERATIONAL DOCUMENTS

Ms. Hogeman reported that the annual report to the Department of Community and Economic Development, as required by law, is on hold pending approval of the 2018 audit.

PROJECT DISCUSSION

Ms. Hogeman provided an update on the projects in Felton Borough and Windsor Borough. Felton Borough has signed a demolition agreement with the Authority. The Authority acquired the Windsor Borough property at the judicial sale and it will be transferred to Windsor Borough.

Ms. Hogeman reported that the project in Hanover Borough is proceeding. The borough is waiting on bids for demolition before coming back to the Landbank Authority to approve a demolition agreement.

The Board discussed possible future projects.

PROPOSED PROJECT DISCUSSION

Ms. Hogeman reviewed on-going proposed projects. She provided an update on the three adjacent properties on Roosevelt Avenue in York City, which had been demolished. Mr. Don Martin gave a brief presentation on the former school building in Fairview Township. On a motion by Ms. Terroso, properly seconded by Ms. Hormel, the Board voted to begin an assessment on the property's eligibility for the Authority's demolition funds. Ms. Hogeman reviewed two properties in Dover Township which would be possible projects in the future.

GOOD OF THE ORDER

Ms. Hogeman updated the Board on a GIS project-based experiential learning class she is working on with York College.

ADJOURNMENT

There being no further business to be brought before the Authority the meeting adjourned at 4:41 p.m.

Respectfully submitted,

Frank Countess
Secretary, YCLBA

**The next meeting of the York County Land Bank Authority will be held on
July 18, 2019 at the YCEA Office, 144 Roosevelt Ave. York, PA 17401**