The regular meeting for the York County Land Bank Authority was held Thursday, Aug. 15, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

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<th>Tom Englerth</th>
<th>Heidi Hormel</th>
<th>Frank Countess</th>
<th>Shanna Terroso</th>
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<td>Phil Briddell</td>
<td>Felicia Dell</td>
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Also present were: Sarah Doyle, Esq., Legal Counsel; Nancy Barry, Vice President, Operations & CFO; Kim Hogeman, Director, Strategic Development; Lauren Gross, Manager, Administration; and Dustin Bishop, YCEA Summer Intern;

**CALL TO ORDER**
Mr. Englerth called the meeting to order at 3:30 p.m., noting a quorum was present.

**COMMENTS FROM THE PUBLIC**
There were no questions or comments from the public.

**MINUTES**
Mr. Englerth asked if there were any questions or comments on the minutes of the June 20, 2019 meeting, which were circulated prior to the meeting. On a motion by Mr. Countess, properly seconded by Ms. Terroso, the June 2019 meeting minutes were approved as submitted.

**AUDIT**
Ms. Barry reviewed the audit. On a motion by Mr. Briddell, properly seconded by Ms. Hormel, the audit was accepted as presented. A copy is attached hereto and by reference made part thereof.

**FINANCIAL STATEMENTS**
Mr. Englerth asked if there were any questions or comments regarding the financial statements, which were circulated prior to the meeting. On a motion by Ms. Hormel, properly seconded by Ms. Terroso, the financial statements were approved as presented.

**OPERATIONAL DOCUMENTS**
Ms. Hogeman reviewed the operational documents, which now can be submitted to the state, having received the final audit. This completes the YCLBA required reporting to DCED for 2018 & 2019.

**PROPOSED PROJECT DISCUSSION**
Ms. Hogeman provided an update on the proposed project in Fairview Township. The Board discussed the possibility of taking on the project. On a motion by Mr. Countess, properly seconded by Mr. Briddell, the property was deemed ineligible at this time. There were several suggestions made for future consideration. Staff will communicate this to the municipality.

**PENDING PROJECT DISCUSSION**
Ms. Hogeman reviewed pending projects. Hanover Borough continues to work through the demolition bidding process and was provided some draft bid documents prepared by Stock & Leader.

Prepared by: Lauren Gross, Manager, Administration
CURRENT PROJECT DISCUSSION
Ms. Hogeman reviewed current projects. Both Felton Borough and Windsor Borough have made progress on their projects. Felton Borough’s demolition work should begin in the early fall. Windsor Borough is in discussion with potential partners to determine the final use for the property.

GOOD OF THE ORDER
Ms. Hogeman reminded the Board that the County Commissioners will hold their October meeting in Hanover and there will be a walking tour of various project sites for several county authorities, including the Land Bank and RACY.

ADJOURNMENT
There being no further business to be brought before the Authority the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Frank Countess
Secretary, YCLBA

The next meeting of the York County Land Bank Authority will be held on Sept. 19, 2019 at the YCEA Office, 144 Roosevelt Ave. York, PA 17401