

**YORK COUNTY LAND BANK AUTHORITY
MEETING MINUTES
Aug. 15, 2019**

The regular meeting for the York County Land Bank Authority was held Thursday, Aug. 15, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

Tom Englerth	Heidi Hormel	Frank Countess	Shanna Terroso
Phil Briddell	Felicia Dell		

Also present were: Sarah Doyle, Esq., Legal Counsel; Nancy Barry, Vice President, Operations & CFO; Kim Hogeman, Director, Strategic Development; Lauren Gross, Manager, Administration; and Dustin Bishop, YCEA Summer Intern;

CALL TO ORDER

Mr. Englerth called the meeting to order at 3:30 p.m., noting a quorum was present.

COMMENTS FROM THE PUBLIC

There were no questions or comments from the public.

MINUTES

Mr. Englerth asked if there were any questions or comments on the minutes of the June 20, 2019 meeting, which were circulated prior to the meeting. On a motion by Mr. Countess, properly seconded by Ms. Terroso, the June 2019 meeting minutes were approved as submitted.

AUDIT

Ms. Barry reviewed the audit. On a motion by Mr. Briddell, properly seconded by Ms. Hormel, the audit was accepted as presented. A copy is attached hereto and by reference made part thereof.

FINANCIAL STATEMENTS

Mr. Englerth asked if there were any questions or comments regarding the financial statements, which were circulated prior to the meeting. On a motion by Ms. Hormel, properly seconded by Ms. Terroso, the financial statements were approved as presented.

OPERATIONAL DOCUMENTS

Ms. Hogeman reviewed the operational documents, which now can be submitted to the state, having received the final audit. This completes the YCLBA required reporting to DCED for 2018 & 2019.

PROPOSED PROJECT DISCUSSION

Ms. Hogeman provided an update on the proposed project in Fairview Township. The Board discussed the possibility of taking on the project. On a motion by Mr. Countess, properly seconded by Mr. Briddell, the property was deemed ineligible at this time. There were several suggestions made for future consideration. Staff will communicate this to the municipality.

PENDING PROJECT DISCUSSION

Ms. Hogeman reviewed pending projects. Hanover Borough continues to work through the demolition bidding process and was provided some draft bid documents prepared by Stock & Leader.

CURRENT PROJECT DISCUSSION

Ms. Hogeman reviewed current projects. Both Felton Borough and Windsor Borough have made progress on their projects. Felton Borough's demolition work should begin in the early fall. Windsor Borough is in discussion with potential partners to determine the final use for the property.

GOOD OF THE ORDER

Ms. Hogeman reminded the Board that the County Commissioners will hold their October meeting in Hanover and there will be a walking tour of various project sites for several county authorities, including the Land Bank and RACY.

ADJOURNMENT

There being no further business to be brought before the Authority the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Frank Countess
Secretary, YCLBA

**The next meeting of the York County Land Bank Authority will be held on
Sept. 19, 2019 at the YCEA Office, 144 Roosevelt Ave. York, PA 17401**