

**YORK COUNTY LAND BANK AUTHORITY
MEETING MINUTES
Sept. 19, 2019**

The regular meeting for the York County Land Bank Authority was held Thursday, Sept. 19, 2019 at the YCEA Offices, 144 Roosevelt Ave., York, pursuant to notice.

The following Authority members were in attendance, representing a quorum:

Tom Englerth	Heidi Hormel	Frank Countess	Shanna Terroso
Phil Briddell	Mike Black		

Also present were: Sarah Doyle, Esq., Legal Counsel; Kim Hogeman, Director, Strategic Development; Lauren Gross, Manager, Administration; and Nick Pullo, Project Manager.

Public: Tammi Morris, executive director of Habitat for Humanity, was present.

CALL TO ORDER

Mr. Englerth called the meeting to order at 3:30 p.m., noting a quorum was present.

COMMENTS FROM THE PUBLIC

There were no questions or comments from the public.

MINUTES

Mr. Englerth asked if there were any questions or comments on the minutes of the Aug. 16, 2019 meeting, which were circulated prior to the meeting. On a motion by Mr. Briddell, properly seconded by Mr. Black, the August 2019 meeting minutes were approved as submitted.

FINANCIAL STATEMENTS

Mr. Englerth asked if there were any questions or comments regarding the financial statements, which were circulated prior to the meeting. On a motion by Ms. Hormel, properly seconded by Ms. Terroso, the financial statements were approved as presented.

PROPOSED PROJECT DISCUSSION

Ms. Morris gave a presentation on a proposed partnership project with Habitat for Humanity, as well as on-going projects and initiatives. The focus of her presentation was the proposed Chestnut Street ~~demolition~~ housing project [and their request for demolition assistance](#). On a motion by Mr. Briddell, properly seconded by Mr. Black, the Board voted to accept the project into the process for analysis.

PENDING PROJECT DISCUSSION

Ms. Hogeman reviewed pending projects. Hanover Borough continues to work through the demolition bidding process and was provided some draft bid documents prepared by Stock & Leader. It will be going out to bid in the coming weeks.

CURRENT PROJECT DISCUSSION

Ms. Hogeman reviewed current projects. Both Felton Borough and Windsor Borough have made progress on their projects. Felton Borough's demolition work should begin in the early fall. Windsor Borough is in discussion with potential partners to determine the final use for the property.

Prepared by:
Lauren Gross,
Manager, Administration

GOOD OF THE ORDER

The Board discussed the definition of ‘demolition’ and what it means under the law and in terms of the Authority’s scope.

ADJOURNMENT

There being no further business to be brought before the Authority the meeting adjourned at 4:30 p.m.

Respectfully submitted,

Frank Countess
Secretary, YCLBA

**The next meeting of the York County Land Bank Authority will be held on
Oct. 17, 2019 at the YCEA Office, 144 Roosevelt Ave. York, PA 17401**