



BOARD OF DIRECTORS ANNUAL MEETING MINUTES

Tuesday, January 5, 2021

The annual meeting of the York County Industrial Development Authority was held on Tuesday, Jan. 5, 2021 at 8:00 a.m., on Zoom, access was also available to the public by toll-free number, pursuant to notice.

The following board members were in attendance, representing a quorum:

Doug Becker	Al Hayes	Cindy Page
David Brinton	Oliver Hoar	Patti Stirk
Gene Draganosky	Jack Kay	Coni Wolf
Kerryn Fulton	Chuck Noll	

In attendance: Ron Hershner, Esq., Stock and Leader; and the following members of the York County Economic Alliance staff: Kevin Schreiber, President & CEO; Nancy Barry, Vice President, Operations; Katie Mahoney, Vice President, Marketing & Communication; Silas Chamberlin, Vice President, Community & Economic Development; Kenetha Hansen, Director, Economic Development & Financing; and Kim Hogeman, Director, Strategic Development

Also in attendance: Lindsay O’Laughlin, York Dispatch

CALL TO ORDER

Mr. Kay called the meeting officially to order at 8:02 a.m., verified each Authority member could hear and be heard by all others, and noted that a quorum was present.

COMMENTS OR QUESTIONS FROM THE PUBLIC

Mr. Kay, hearing no comments or questions from the public, offered a special thank you to the YCEA staff and Solicitor Hershner for their hard work and diligence through a very challenging year.

MINUTES

Mr. Kay reviewed the minutes from the January 7, 2020 YCIDA Annual Meeting, which were circulated in advance.

ELECTION OF OFFICERS

Mr. Kay, on behalf of the Nominating Committee, presented the slate of officers for the year 2020. Mr. Kay requested any additional nominations from the floor and hearing none, closed the nominations.

Mr. Kay requested a motion to approve the meeting minutes and officer resolution in one board action. On a motion by Ms. Page, properly seconded by Mr. Noll, a vote was conducted by roll call, and the minutes and officer resolution were approved as submitted. A copy of each is attached hereto and by reference made a part hereof.

DESIGNATION OF LEGAL COUNSEL

Mr. Kay, on behalf of the Nominating Committee, presented a resolution recommending that Stock and Leader, with Ronald Hershner as solicitor, be approved as legal counsel for the year 2021.

DESIGNATION OF AUDITORS

Mr. Kay, on recommendation from the Finance Committee, presented a resolution recommending SEK CPA & Advisors with William Oyster as CPA representative, be approved as our auditors for the year 2021.

DESIGNATION OF INSURANCE

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that Glatfelter Insurance be approved as the 2021 insurance broker of record

DESIGNATION OF PORTFOLIO ADVISOR

Mr. Kay, on behalf of the Nominating Committee, presented a resolution recommending that PNC Institutional Investments be approved as the 2021 portfolio advisor.

DESIGNATION OF DEPOSITORY

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that York Traditions Bank be named as the 2021 official depository.

Mr. Kay asked for a motion to approve the above resolutions in one board action. On a motion by Ms. Page, properly seconded by Mr. Hayes, a vote was conducted by roll call, each of the resolutions were approved as presented. Mr. Draganosky abstained. The resolutions are attached hereto and by reference made a part hereof.

YCIDA 2020 ACTIVITY

Mr. Kay asked Ms. Hansen to review the 2020 activity report. Ms. Hansen then presented to the Board a report of the YCIDA activities for 2020 noting that although it was a challenging year, there were a lot of positive accomplishments. A copy is attached hereto and by reference made a part hereof.

YCIDA FEE SCHEDULE

Mr. Kay requested Ms. Hansen review the 2021 YCIDA Fee Schedule which was distributed in advance. Ms. Hansen reviewed the schedule noting that the fees are competitive with other economic development agencies.

2021 YCIDA BUDGET

Referring to the handout as distributed, Ms. Barry stated that no additional changes to the proposed budget have been made. The budget was previously reviewed by the Finance Committee and shared and approved at the December Authority meeting.

Mr. Kay requested a motion to approve the 2021 YCIDA budget and fee schedule in one board action. On a motion by Mr. Becker, properly seconded by Ms. Fulton, a vote was conducted by roll call and the 2021 budget and fee schedule were unanimously approved. The documents are attached hereto and by reference made a part hereof.

YCIDA STAFF AGREEMENT

Referring to the York County Economic Alliance staff services contract as distributed, Mr. Schreiber reviewed the staff services contract for members of the Authority. On a motion by Mr. Brinton, properly seconded by Ms. Stirk, a vote was conducted by roll call and the staff agreement was unanimously approved as presented. The document is attached hereto and by reference made a part hereof.

YORKTOWNE LLC

Mr. Hershner reviewed the organizational structure of the Yorktowne LLC. Mr. Kay requested a motion to approve the annual resolution as presented. On a motion by Ms. Wolf, properly seconded by Mr. Becker, a vote was conducted by roll call and the resolution was unanimously approved. The document is attached hereto and by reference made a part hereof.

ADJOURNMENT

There being no further business to be brought before the Authority, Mr. Kay adjourned the meeting at 8:21 a.m.

Respectfully submitted,

Patti Stirk
Secretary

Prepared by:
Kim Hogeman