

**Blighted Property Review Committee  
MEETING MINUTES  
January 13, 2022**

The meeting was held Thursday, January 13, 2022 for the Blighted Property Review Committee commencing at 3:00 p.m. The meeting was conducted remotely on Zoom.

The following Authority members were in attendance virtually: Tom Englerth, Connie Stokes, Dianne Price, Joianne Galiano, and John McLucas representing a quorum.

Sarah Doyle, Legal Counsel, and the following members of the York County Economic Alliance staff were also in attendance: Kim Hogeman, Director, Strategic Development; Matthew Sechrist, Project Manager and Marlena Schugt, Business Solutions Manager.

**CALL TO ORDER**

Vice-chair Dianne Price officially called the meeting to order at 3:02 p.m. and verified each committee member could hear and be heard by all others and noted that a quorum was present.

**EXECUTIVE SESSION**

There was no executive session.

**COMMENTS FROM THE PUBLIC**

Ms. Hogeman shared that Mr. James Riffin, owner of the 1 E Franklin Street property in New Freedom, sent a letter to BPRC which was circulated prior to the meeting. Record of his public comment will be made available in the BPRC minutes book.

**MINUTES**

The minutes from the October 14, 2021 were distributed to the board On a motion by Mr. John McLucas, properly seconded by Mr. Tom Englerth, a vote was conducted by roll call, the committee approved the minutes as submitted.

**NOMINATION OF OFFICERS**

Vice-Chair Price asked for approval of the Nomination of Officers, circulated prior to the meeting. On a motion by Ms. Connie Stokes and Chair Tom Englerth, a vote was conducted by roll call, and the committee approved the resolution as submitted.

**DESIGNATION OF LEGAL COUNCIL**

Vice-Chair Price asked for approval of Stock and Leader as legal counsel, circulated prior to the meeting. On a motion by Mr. Englerth that was properly seconded by Mr. McLucas, a vote was conducted by roll call, and the committee approved the resolution as submitted.

**BPRC STAFF AGREEMENT**

Vice-Chair Price asked for approval of the Contract for Staff Support services by YCEA, circulated prior to the meeting. On a motion by Ms. Galiano that was properly seconded by Chair Englerth, a vote was conducted by roll call, and the committee approved the resolution as submitted.

**GOOD OF THE ORDER**

Vice-Chair Price shared the next meeting will be the meeting on April 14, 2022.

**ADJOURNMENT**

There being no further business to be brought before the committee the meeting adjourned at 3:09 p.m.

Respectfully submitted,  
Dianne Price  
Vice-Chair, BPRC

Prepared by:  
Marlena Schugt  
Business Solutions Manager, YCEA

**The next meeting of the Blighted Property Review Committee will be held on  
April 14, 2022 via Zoom**