

**YORK COUNTY LAND BANK AUTHORITY**  
**MEETING MINUTES**  
**July 21, 2022**

A meeting of the York County Land Bank Authority (“YCLBA”) was held on Thursday, July 21, 2022 commencing at 3:30 p.m. The meeting was conducted using a hybrid model with an in-person and Zoom meeting option. Access for the public to hear the meeting was also available in-person and by telephone. Notice of the hybrid meeting, Zoom link, and telephone number were provided to the public in advance by notice required by law.

The following Authority members were in attendance in the YCEA Board Room:

Tom Englerth	Phil Briddell
Felicia Dell	Heidi Hormel
Shanna Terroso	

There were no Authority members in attendance via Zoom.

Also in attendance were the following: Sarah Doyle, Legal Counsel; and the members of the York County Economic Alliance staff: Kim Hogeman, Director of Strategic Development

Guests: Lindy Hitzel & Todd Bowser from Bryn Lavere Development

**CALL TO ORDER**

Chairman Tom Englerth called the meeting to order at 3:30 p.m., verified each Board member could hear and be heard by all others and noted that a quorum was present in-person.

**COMMENTS FROM THE PUBLIC**

Members of the public were invited to submit comments in advance and were offered opportunity to comment at this time. There were no comments from the public.

**CHAIR COMMENTS**

Chairman Englerth welcomed the Board and guests.

**MINUTES**

Chairman Englerth asked if there were any questions or comments on the minutes of the June 2022 meeting, which were circulated prior to the meeting. On a motion by Ms. Shanna Terroso, properly seconded by Ms. Felicia Dell, a vote was conducted by roll call, and the Board approved the minutes as presented.

**FINANCIAL STATEMENTS**

The financial statements for the month of June 2022 were distributed to the board prior to the meeting. On a motion by Ms. Shanna Terroso, properly seconded by Ms. Heidi Hormel, a vote was conducted by roll call, the Board approved the financial statements as presented.

**PROJECT DISCUSSION**

Ms. Kim Hogeman, referring to the proposal and analysis distributed electronically prior to the meeting, gave a brief overview of the 325 W Market Street project.

Ms. Hitzel & Mr. Bowser presented the project in detail and reviewed the proposed uses for the interior demolition of the property. Solicitor Doyle reviewed and removed the filling of the abandoned well from the scope of work proposed. Discussion ensued. Ms. Shanna Terroso

made a motion to approve the remaining interior demolition scope as presented up to \$19,000.00, properly seconded by Ms. Felicia Dell, the motion was approved unanimously.

**GOOD OF THE ORDER**

There was no update for the good of the order

**ADJOURNMENT**

There being no further business to be brought before the Authority the meeting adjourned at 4:00 p.m.