



BOARD OF DIRECTORS ANNUAL MEETING MINUTES
Tuesday, January 4, 2022

The annual meeting of the York County Industrial Development Authority was held on Tuesday, January 4, 2022 at 8:00 a.m., in person and on Zoom, access was also available to the public by toll-free number, pursuant to notice.

The following board members were in attendance, representing a quorum:

Doug Becker
David Brinton
Gene Draganosky
Alex Chiaruttini

Kerryn Fulton
Oliver Hoar
Jack Kay

Chuck Noll
Patti Stirk
Coni Wolf

In attendance: Ron Hershner, Esq., Stock and Leader via Zoom; and the following members of the York County Economic Alliance staff: Kevin Schreiber, President & CEO; Nancy Barry, Vice President, Operations via Zoom; Katie Mahoney, Vice President, Marketing & Communication; Silas Chamberlin, Vice President, Community & Economic Development; Kenetha Hansen, Director, Economic Development & Financing; Kim Hogeman, Director, Strategic Development via Zoom, and Alva Smith, Administrative Assistant

CALL TO ORDER

Mr. Kay called the meeting officially to order at 8:01 a.m., verified each Authority member could hear and be heard by all others, and noted that a quorum was present.

COMMENTS OR QUESTIONS FROM THE PUBLIC

Mr. Kay, hearing no comments or questions from the public, gave a review of 2021 offered a special thank you to the YCEA staff and Board Members for their hard work and diligence through another very challenging year.

MINUTES

Mr. Kay reviewed the minutes from the January 5, 2021 YCIDA Annual Meeting, which were circulated in advance.

ELECTION OF OFFICERS

Mr. Kay, on behalf of the Nominating Committee, presented the slate of officers for the year 2022. Mr. Kay noted that there are no changes and asked if any questions.

Mr. Kay requested a motion to approve the meeting minutes and officer resolution in one board action. On a motion by Mr. Brinton, properly seconded by Ms. Wolf, a vote was conducted, and the minutes and officer resolution were approved as submitted. A copy of each is attached hereto and by reference made a part hereof.

DESIGNATION OF LEGAL COUNSEL

Mr. Kay, on behalf of the Nominating Committee, presented a resolution recommending that Stock and Leader, with Ronald Hershner as solicitor, be approved as legal counsel for the year 2022. On a motion made by Mr. Hoar and properly seconded by Ms. Stirk a vote was conducted and approved by the board.

DESIGNATION OF AUDITORS

Mr. Kay, on recommendation from the Finance Committee, presented a resolution recommending SEK CPA & Advisors with William Oyster as CPA representative, be approved as our auditors for the year 2022. On a motion by Mr. Noll and properly seconded by Mr. Becker a vote was conducted and approved by the board.

DESIGNATION OF PORTFOLIO ADVISOR

Mr. Kay, on behalf of the Nominating Committee, presented a resolution recommending that PNC Institutional Investments be approved as the 2022 portfolio advisor. On a motion by Ms. Fulton properly seconded by Ms. Stirk a vote was conducted and approved.

DESIGNATION OF INSURANCE

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that Glatfelter Insurance be approved as the 2022 insurance broker of record. A motion by Mr. Brinton and properly seconded by Mr. Hoar a vote was conducted and approved by the board.

DESIGNATION OF DEPOSITORY

Mr. Kay, on behalf of the YCIDA Nominating Committee, presented a resolution to the members of the Authority recommending that York Traditions Bank be named as the 2022 official depository. Mr. Draganosky corrected bank name to Traditions Bank. On a motion by Mr. Draganosky and properly seconded by Mr. Becker a vote was conducted and approved by the board with bank name correction. Mr. Draganosky abstained.

The resolutions are attached hereto and by reference made a part hereof.

YCIDA 2021 ACTIVITY

Mr. Kay asked Ms. Hansen to review the 2021 activity report. Ms. Hansen then presented to the Board a report of the YCIDA activities for 2021 noting that although it was a challenging year, there were a lot of positive accomplishments. A copy is attached hereto and by reference made a part hereof.

YCIDA STAFF AGREEMENT

Referring to the York County Economic Alliance staff services contract as distributed, Mr. Schreiber reviewed the staff services contract for members of the Authority. On a motion by Mr. Hoar, properly seconded by Ms. Wolf, a vote was conducted and the staff agreement was unanimously approved as presented. The document is attached hereto and by reference made a part hereof.

2022 YCIDA BUDGET

Referring to the budget that was circulated earlier, Ms. Barry stated that no additional changes to the proposed budget have been made. On a motion by Mr. Draganosky properly seconded by Mr. Becker a vote was conducted and approved.

The document is attached hereto and by reference made a part hereof.

YORKTOWNE LLC

Mr. Hershner reviewed the organizational structure of the Yorktowne LLC. Mr. Kay requested a motion to approve the annual resolution as presented. On a motion by Ms. Fulton, properly seconded by Ms. Wolf, a vote was conducted and the resolution was unanimously approved. The document is attached hereto and by reference made a part hereof.

YCIDA FEE SCHEDULE

Mr. Kay requested Ms. Hansen review the 2022 YCIDA Fee Schedule which was distributed in advance. Ms. Hansen reviewed the schedule noting that the fees are competitive with other economic development agencies. On a motion by Mr. Becker and properly seconded by Mr. Noll, a vote was conducted and the resolution was approved. The document is attached hereto and by reference made a part hereof.

ADJOURNMENT

There being no further business to be brought before the Authority, Mr. Kay adjourned the meeting at 8:22 a.m.

Respectfully submitted,

Patti Stirk
Secretary

Prepared by:
Alva Smith