

YORK COUNTY LAND BANK AUTHORITY
MEETING MINUTES
October 20, 2022

A meeting of the York County Land Bank Authority (“YCLBA”) was held on Thursday, October 20, 2022 commencing at 3:30 p.m. The meeting was conducted using a hybrid model with an in-person and Zoom meeting option. Access for the public to hear the meeting was also available in-person and by telephone. Notice of the hybrid meeting, Zoom link, and telephone number were provided to the public in advance by notice required by law.

The following Authority members were in attendance in the YCEA Board Room:

Tom Englerth	Heidi Hormel
Phil Briddell	Tim Staub
Felicia Dell	

The following Authority members were in attendance via Zoom:

Shanna Terroso

Also in attendance via Zoom was Sarah Doyle, Legal Counsel. The members of the York County Economic Alliance staff in attendance at the YCEA Board Room were Marlena Schugt, BLOOM Program Manager and Corey Wolfe, Urban Revitalization Manager.

Guests: Royal Square Development, Dylan Bauer and Sarah Malinsky

CALL TO ORDER

Chairman Tom Englerth called the meeting to order at 3:30 p.m., verified each Board member could hear and be heard by all others and noted that a quorum was present in-person.

COMMENTS FROM THE PUBLIC

Members of the public were invited to submit comments in advance and were offered opportunity to comment at this time. Dylan Bauer of Royal Square Development shared that regarding the St. Patrick’s project that is in the YCLBA program, demolition has been completed and documents will soon be submitted for reimbursement.

CHAIR COMMENTS

Chairman Englerth welcomed the Board and guests.

MINUTES

Chairman Englerth asked if there were any questions or comments on the minutes of the August 2022 meeting, which were circulated prior to the meeting. On a motion by Mr. Phil Briddell, properly seconded by Mr. Tim Staub, a vote was conducted by roll call, and the Board approved the minutes as presented.

FINANCIAL STATEMENTS

The financial statements for the months of August and September 2022 were distributed to the board prior to the meeting. On a motion by Ms. Felicia Dell, properly seconded by Ms. Heidi Hormel, a vote was conducted by roll call, the Board approved the financial statements as presented.

PROJECT DISCUSSION

Chairman Englerth shared the following updates about projects in the pipeline

- 244-252 N George Street Project – An analysis was circulated to the board prior to the meeting. On a motion by Ms. Dell, properly seconded by Ms. Hormel, a vote was conducted by roll call, and the Board approved staff to negotiate a demolition contract of up to \$150,000. Chairman Englerth abstained from the vote as his firm is involved with the project.
- 325 W Market St – Demolition is complete and all documentation has been received. On a motion by Mr. Staub, properly seconded by Ms. Hormel, a vote was conducted by roll call, and the Board approved the release of demolition funds in the amount of \$19,000.
- 350 Partridge Drive - Demolition is complete and all documentation has been received. On a motion by Mr. Briddell, properly seconded by Ms. Dell, a vote was conducted by roll call, and the Board approved the release of demolition funds in the amount of \$32,626.

GOOD OF THE ORDER

Chairman Englerth shared the Homes Within Reach Conference is December 7th to 9th in Hershey. They will be utilizing a workshop proposal submitted by YCLBA and Chairman Tom Englerth will be a panelist at a session.

ADJOURNMENT

There being no further business to be brought before the Authority the meeting adjourned at 4:20 p.m.