

# Local Shares Account (LSA) – Category 4 Facilities

## LSA – Category 4 Facilities Program Summary

The PA Race Horse Development and Gaming Act (Act 2004-71), provides for the distribution of gaming revenues from Category 4 licensed facilities through the Commonwealth Financing Authority (CFA) to support projects in the public interest within the host counties of Berks, Cumberland, Westmoreland, and York.

## Eligible Applicants

- Counties
- Municipalities – any city, borough, incorporated town, township, or home rule municipality
- Economic Development Agencies
- Redevelopment Authorities

## Eligible Projects

- Must be owned and maintained by an eligible applicant or a nonprofit organization \*  
*\* Nonprofits must submit applications via an eligible applicant such as YCEA*
- In the public interest which improves quality of life.

## Application and Project Scope

- Each application must include a cohesive project scope based on a singular project. This may include multiple phases of the same project.
- Annual application window is July 1<sup>st</sup> through September 30<sup>th</sup> annually

## Funding Amounts

- No grant minimum or maximum.
- CFA has indicated that grant amounts will vary based on the specific project requirements.

### For More Information:



717-848-4000



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## Eligible Uses of Funds

- Acquisition (real estate)
- Construction to include renovation, rehabilitation, and demolition.
- Infrastructure – sidewalks for public use will be considered eligible.
- Purchase of vehicles, machinery and/or equipment.
- Planning, consulting, and design costs related to planning projects.
- Engineering, design, and inspection, to include permitting fees, for construction projects not to exceed 10% of the total grant award. Limitation does not apply to a planning-only project.
- Administrative costs of the applicant only (not sub-applicant/grantee) to administer the grant, shall not exceed 2% of the total grant award.
- Contingency costs not to exceed 5% of documented construction and infrastructure costs.

## Program and Compliance Requirements

- Projects may not commence prior to receiving CFA approval. Projects commencing prior to LSA approval, including any proposed match, will be ineligible for consideration. Projects requiring a down payment prior to the CFA award should contact the program office to determine project eligibility.
- To be eligible for reimbursement, project costs must be incurred within the time frame established by the grant agreement.
- All construction projects (\$10,000 or more) must be competitively bid. Sub-grantee must document solicitation of a minimum of three arms-length bids and evidence that bid package/ document was sent to all solicited bidders. Sub-grantee is not required to award work to the lowest bidder.
- All equipment and/or machinery projects must be supported by a minimum of three arms-length estimates.
- Sub-applicants must be current with all taxes due to the Commonwealth of Pennsylvania.
- Copies of all construction contracts must be provided. All contracts for LSA and match funded projects must include the Commonwealth's official nondiscrimination/sexual harassment language.
- Contractors must provide evidence of liability insurance.
- Payment & Performance Bonds are required for all construction work.
- All contracts (\$25,000 or more) for construction, demolition, reconstruction, alterations, repair work, renovations, build-out and installation of machinery and equipment, are subject to the Pennsylvania Prevailing Wage Act (PPWA). PPWA must be included in all applicable contracts. Sub-grantee must provide a PPWA determination for the project and PPWA certifications for all LSA project labor.
- Sub-applicants may not make any changes to an LSA approved project without prior written approval by CFA.

## Fees

- \$100 non-refundable application filing fee payable to DCED/CFA at time of submission.
- 2% YCEA fee on LSA grant funded project costs