

**Blighted Property Review Committee  
MEETING MINUTES  
March 14, 2024**

The meeting was held Thursday, March 14, 2024 for the Blighted Property Review Committee commencing at 3:00 p.m. The meeting was conducted remotely on Zoom.

The following Authority members were in attendance virtually representing a quorum:

Tom Englerth, Cindy Seibel, David Garbedian, Greg Monskie, Eric Mains, John McLucas

Sarah Doyle, Legal Counsel, and the following members of the York County Economic Alliance staff were in attendance: Kim Hogeman, Director of Strategic Development; Marlena Schugt, BLOOM Program Manager; and Bronley Martin, Urban Revitalization Manager.

**CALL TO ORDER**

Chair Tom Englerth called the meeting to order at 3:01 p.m. and verified each committee member could hear and be heard by all others.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**APPROVAL OF MINUTES**

The minutes from January 2024 were distributed to the board. On a motion by Ms. Cindy Seibel, properly seconded by Mr. John McLucas, a vote was conducted by roll call, and the committee unanimously approved the minutes as presented.

**LERTA PROGRAM UPDATE**

The LERTA ordinance review process has been completed successfully. The committee was tasked with reviewing the ordinance, the Legislative Act, and the application, and to make recommendations to provide better clarity & consistency on behalf of the County Commissioners. All documents have been updated with the committee recommendations and have been reviewed and approved by all parties. Additional program documents have been created including a FAQ & process flow chart. The ordinance is currently advertised and on the agenda at a public County Commissioner's meeting on April 3, 2024.

It was determined through this process, that all properties must be located within a designated deteriorated area, as determined by the local municipality. This removes the BPRC review step and assistance to municipalities and developers will be handled at the staff level moving forward. Mr. Englerth thanked the BPRC and LERTA review committee for their hard work and for providing a valuable service to the County Commissioners.

**GOOD OF THE ORDER**

The owner of the Dallastown blighted property continues to update BPRC the process of remediating blight.

**ADJOURNMENT**

There being no further business to be brought before the committee the meeting adjourned at 3:10 p.m.

Respectfully submitted,  
Kim Hogeman  
Director, Strategic Development

Prepared by:  
Marlena Schugt  
BLOOM Program Manager, YCEA

**The next meeting of the Blighted Property Review Committee will be held on  
April 11, 2024 via Zoom**