

**YORK COUNTY LAND BANK AUTHORITY**  
**ANNUAL MEETING MINUTES**  
**January 16, 2025**

A meeting of the York County Land Bank Authority (“YCLBA”) was held on Thursday, January 16, 2025 at 3:30 p.m. The meeting was conducted using a hybrid model with an in-person and Zoom meeting option. Access for the public to hear the meeting was also available in-person and by telephone. Notice of the hybrid meeting, Zoom link, and telephone number were provided to the public in advance by notice required by law.

The following Authority members were in attendance in the YCEA Board Room:

Tom Englerth	Shanna Terroso (via Zoom)
Michael Black	Philip Briddell
Frank Countess	Michael Pritchard (via Zoom)
Heidi Hormel (via zoom)	Timothy Staub

Sarah Doyle, Legal Counsel and the following members of the York County Economic Alliance: Kim Hogeman, Assistant Vice President, Community & Economic Development; and Brendan Salyards, Economic Initiatives Manager

The following guests were also in attendance: Tyler Chronister, CFO, County of York: and James D. Runshaw, Director, Facilities Management, County of York.

**CALL TO ORDER**

Chair Tom Englerth called the meeting to order at 3:33 p.m., verified each Board member could hear and be heard by all others and noted that a quorum was present in-person.

**COMMENTS FROM THE PUBLIC**

Members of the public were invited to submit comments in advance and were offered opportunity to comment at this time. There were no comments from the public.

**OFFICER NOMINATION**

A nomination of 2025 YCLBA officers provided by the nominating committee was circulated prior to the meeting. No additional nominations or comments were made. On a motion by Mr. Timothy Staub, properly seconded by Ms. Shanna Terroso, a vote was conducted by roll call, the Board approved the slate of officers as presented.

**LEGAL COUNSEL RESOLUTION**

A nomination of 2025 Legal Counsel provided by the nominating committee recommending Stock and Leader with Sarah Doyle as primary representative was circulated prior to the meeting. There were no additional nominations or comments. On a motion by Mr. Thomas Englerth, properly seconded by Mr. Phillip Briddell a vote was conducted by roll call, the Board approved the resolution as presented.

**DEPOSITORY INSTITUTION RESOLUTION**

A nomination of 2025 Depository Institution provided by the nominating committee recommending Traditions Bank/Adams County National Bank was circulated prior to the meeting. There were no additional nominations or comments. On a motion by Ms. Heidi Hormell, properly seconded by Mr. Frank Countess, a vote was conducted by roll call, the Board approved the resolution as presented.

**YCEA STAFF SUPPORT CONTRACT**

A staff support contract was circulated prior to the meeting for the York County Economic Alliance to provide staffing for the York County Landbank Authority. The contract provided is the same as the 2024 staff support contract. There were no additional nominations or comments. On a motion by Mr. Phillip Briddell, properly seconded by Mr. Michael Black, a vote was conducted by roll call, the Board approved the resolution as presented.

**GOOD OF THE ORDER**

There was no business for the good of the order.

**ADJOURNMENT**

There being no further business to be brought before the Authority the meeting adjourned at 3:37 p.m.