

**Blighted Property Review Committee
ANNUAL MEETING MINUTES
January 8, 2026**

The meeting was held Thursday, January 8, 2026, for the Blighted Property Review Committee commencing at 3:00 p.m. The meeting was conducted remotely on Zoom.

The following Authority members were in attendance virtually representing a quorum:

Mr. John McLucas, Ms. Cindy Siebel, Mr. Clair Doll, and Ms. Wanda Montalvo, Mr. P. Eric Mains,

Sarah Doyle, Legal Counsel, and the following members of the York County Economic Alliance were in attendance: Kim Hogeman, Assistant V.P. of Economic & Community Development; Brendan Salyards, Economic Initiatives Manager.

CALL TO ORDER

Secretary John McLucas called the meeting to order at 3:02 p.m. and verified each committee member could hear and be heard by all others.

COMMENTS FROM THE PUBLIC

Ms. Kim Hogeman introduced the new members of the Blighted Property Review Committee. Mr. Clair Doll introduced himself, noting his current role as Chief Clerk, and that he has been with the County of York for over 20 years. Ms. Wanda Montalvo introduced herself and shared her role as the CDBG, noting that she has worked for the YCPC for 15 years and held previous roles in with the City of York and as a housing counselor.

APPROVAL OF MINUTES

The minutes from January 2025 were distributed to the board. On a motion by Mr. Clair Doll properly seconded by Ms. Cindy Seibel, a vote was conducted by roll call, and the committee unanimously approved the minutes as presented.

NOMINATION & ELECTION OF OFFICERS

Secretary McLucas asked for approval of the Nomination of Officers resolution circulated prior to the meeting. On a motion by Ms. Cindy Seibel, properly seconded by Mr. Clair Doll, a vote was conducted by roll call, and the committee unanimously approved the resolution as presented.

DESIGNATION OF LEGAL COUNSEL

Vice Chair McLucas asked for approval of the Designation of Legal Counsel resolution, circulated prior to the meeting. On a motion by Ms. Cindy Seibel, properly seconded by Mr. Clair Doll, a vote was conducted by roll call, and the committee unanimously approved the resolution as presented.

BPRC STAFF SUPPORT CONTRACT

Vice Chair McLucas, asked for approval of the BPRC Staff Support Contract, circulated prior to the meeting. On a motion by Mr. Clair Doll, properly seconded by Ms. Cindy Seibel, a vote was conducted by roll call, and the committee unanimously approved the resolution as presented.

PROJECT UPDATE

Ms. Kim Hogeman shared an update on the status of the Dallastown Property, located at 333 N. Pleasant Avenue, and noted the property owner continues to make regular reports which have been verified by Mr. David Garabedian. Ms. Hogeman shared that progress is being made slowly but surely and noted that she would alert the board if any obstacles are encountered.

GOOD OF THE ORDER

Ms. Cindy Seibel noted she would like to see additional work to be done to ensure that municipalities understand the role of the Blighted Property Review Committee. Ms. Seibel asked if BPRC had any role in the approval of the Stewartstown LERTA. Mr. Salyards clarified that was not the case, and that the County had previously considered delegating review of the LERTA requests to the Blighted Property Review Committee. Ms. Hogeman shared the County ultimately opted not to move forward with the BPRC serving in this capacity, but that significant work was completed to revise and restructure the way in which the County receives and processes LERTA requests – including the County adopting revised submission forms and procedures at the recommendation of the BPRC.

Mr. Eric Mains offered that the Hanover Borough Council Meeting might be a good way to get the word out regarding the BPRC. The meetings are livestreamed and a number of community members watch the meetings online. Ms. Kim agreed noting that staff would target a presentation in March/April. Mr. McLucas offered that a case study could be drafted and sent to stakeholders along with the submission form that could identify blighted properties in their municipalities. Discussion ensued on ways that the BPRC could generate additional projects.

Ms. Hogeman noted that staff had met with officials in New Freedom Borough. Mr. McLucas suggested that staff should review and re-format the submission form via an online platform. Mr. McLucas and Ms. Seibel offered their assistance and Ms. Seibel suggested that any forms developed be shared with the Committee. Ms. McLucas suggested that BPRC continue the conversation regarding outreach at the Meeting scheduled for April 9, 2026.

ADJOURNMENT

There being no further business to be brought before the committee, the meeting adjourned at 3:22 p.m.

Respectfully submitted,
Kim Hogeman
AVP, Community and Economic
Development

**The next meeting of the Blighted Property Review Committee will be held on
April 9, 2026, via Zoom**